



THE SUKHJIT STARCH & CHEMICALS LIMITED

CIN: L15321PB1944PLC001925

Regd. Office: Sarai Road, Phagwara-144401, Distt. Kapurthala (PB)

Phone: 01824-468800, Fax: 01824-261669

Email: sukhjit@sukhjitgroup.com, Website: www.sukhjitgroup.com

Sr. No. :

Registered Folio No./DP ID No./Client ID No.:

No. of share(s) held:

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Dear Member,

Subject : Voting through Electronics means

Pursuant to the provisions of Section 108 of the Companies Act, 2013, read with the Companies (Management and Administration) Rules, 2014, the Company is pleased to offer e-voting facility to the members to cast their votes electronically on all resolutions set forth in the Notice convening Annual General Meeting of the Company to be held on Thursday, 13th August, 2020 at 10.00 A.M. IST. The Company has engaged the services of National Securities Depository Limited (NSDL) to provide the e-voting facility.

The e-voting facility is available at the link www.evoting.nsdl.com

The e-voting particulars are set out below:

EVEN (E-Voting Event Number)	USER ID	PASSWORD / PIN

The e-voting facility will be available during the following voting period:

Commencement of e-voting	Monday, 10 th August, 2020 at 9.00 A.M. IST
End of e-voting	Wednesday, 12 th August, 2020 at 5.00 P.M. IST

Please read the instructions printed overleaf before exercising the vote electronically.

These details and instructions form integral part of the Notice of the Annual General Meeting to be held on 13th August, 2020. Date of determination of shareholder for the purpose of dispatch of notice is 10th July, 2020. The cut-off date (i.e. the record date) for the purpose of e-voting is 07th August, 2020.

Yours Faithfully

For The Sukhjit Starch & Chemical Limited

Sd/-

Aman Setia

Vice President (Finance) &
Company Secretary

Place : Phagwara

Date : 12th June, 2020

Instructions for e-voting:

1. The Notice of the Annual General Meeting (AGM) of the Company inter-alia indicating the process and manner of e-voting is being sent to all the Members.
2. NSDL shall be sending the User ID and Password, to those members whose shareholding is in the dematerialized format and whose email addresses are registered with the Company/Depository Participants. For members who have not registered their email address, can use the details as provided in this document.
3. Open the internet browser and type the following URL: www.evoting.nsdl.com
4. Click on Shareholder-Login
5. Put User ID and Password as provided in this document and click Login. If you are already registered with NSDL for e-voting then you can use your existing User ID and Password for the Login.
6. If you are logging in for the first time, the Password change menu will appear. Change the Password with new Password of your choice. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
7. Once the e-voting home page opens, click on e-voting: Active Voting Cycles.
8. Select "EVEN (Electronic Voting Event Number)" of The Sukhjit Starch & Chemicals Limited.
9. Once you enter the Cast Vote page will open. Now you are ready for e-voting.
10. Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
11. Upon confirmation, the message "Vote cast successfully" will be displayed.
12. Once you have voted on the resolution, you will not be allowed to modify your vote.
13. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority Letter etc. together with the attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail at sukhjitscrutinizer@gmail.com with a copy marked to evoting@nsdl.co.in.

General Instructions:

1. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the Downloads section of www.evoting.nsdl.com. You can also contact NSDL via email at evoting@nsdl.co.in.
2. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
3. The e-voting period commences on Monday, August 10, 2020 (9:00 A.M. IST) and ends on Wednesday, August 12, 2020 (5:00 P.M. IST). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of August 07, 2020, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
4. The voting rights of Shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date i.e., August 07, 2020.
5. The date of determination of shareholders for dispatch of notice is July 10, 2020.
6. Since the Company is required to provide members facility to exercise their right to vote by electronic means, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of August 07, 2020 and not casting their vote electronically, may only cast their vote at the Annual General Meeting.
7. M/s. P. S. Rally & Associates (Practicing Firm of Company Secretaries) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
8. The Scrutinizer shall within a period of not exceeding three (3) working days from the conclusion of the Annual General Meeting, unlock the votes in the presence of at least two (2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
9. The Results shall be declared within 3 days from the Annual General Meeting of the Company. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website www.sukhjitgroup.com and on the website of NSDL within three (3) days of passing of the resolutions at the Annual General Meeting of the Company on August 13, 2020 and as communicated to BSE Ltd.
